



FDAS Policy on Shifting of the CAB's Location

- I. The laboratory should inform FDAS well in advance, before shifting the location of CAB with following information.
 - Date(s) of shifting
 - new location's address with documentary evidence of possession
 - Floor plan of the new location, indicating the laboratory activities.
 - Expected date by which laboratory would be ready to resume its activities.

 - II. After shifting to new location, Laboratory should
 - Ensure re-calibration is completed where it is likely to be disturbed, either by going for calibration or by verification through CRMs/BNDs*
 - Ensure that environmental conditions are met as per requirement
 - Inform FDAS about the date from which it can resume its activities for FDAS approval.
- Note:** Normally documentary evidence should suffice (including Documentary evidence to display right to use the new premises), but in certain cases a visit by FDAS may be required. In view of this, interested CAB should remain in touch with FDAS, so that FDAS can take action in time.
- III. Laboratory must not undertake calibration/testing activities unless approval from FDAS is obtained.

 - IV. FDAS approval ensures the issue of the following:
 - i) FDAS approval letter for shifting the location.
 - ii) Accreditation certificate for new location for the remaining period of accreditation.
 - iii) Scope of accreditation (For remaining period).

*BNDs: Bhartiya Nirdeshak Drabya.